



# GOVERNMENT DEGREE COLLEGE

NARASANNAPETA - SRIKAKULAM DIST- 532421

(Affiliated to Dr.B.R.Ambedkar University,Etcherla -Srikakulam Dist.)

Accredited with NAAC - "B" Grade



## INDUCTIONPROGRAMME 08.08.2023 to 01.09.2023





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## Induction programme schedule for 2023-2024 students

Sl.No	Date	Name of the Resource Person	Topic Covered
1	08.08.2023	Principal-Dr.P.Latha, Principal	Welcome note and overall Introduction about the programmes Facilities and Different apps designed by the CCE.
2	09.08.2023	Smt.M.ShanthiHam , Lecturer in English	About the Importance of English Language and Proficiency
3	10.08.2023	Dr.P.Annaji Rao, Lecturer in Economics	Discipline SEEK and SEL Co-Curricular Activities
4	11.08.2023	Smt.K.Reyyamma, Lecturer in Political Science	Professional and career Development
5	14.08.2023	Sri.S.Parameswara Rao, Lecturer in Botany	New Education Policy, Revised degree curriculum, Academic initiatives,
6	15.08.2023	Dr.G.Ravi Kumar, Lecturer in Telugu	Awareness about the institutional mechanism that exists regarding anti-ragging, Inclusive Centre, NSS, NCC
7	16.08.2023	Dr.G.Pooja Bharadwaj, Lecturer in Zoology	Health/ Hygiene/ clean and green/eco-friendly initiatives, yoga, etc.
8	17.08.2023	Smt.A.Pallavi, Lecturer in Commerce	Self-empowerment, motivation, teamwork and leadership development
9	18.08.2023	Smt.A.Pavitra , Lecturer in Mathematics	Software Skills and Present Importance of Computer Knowledge in the present day.
10	19.08.2023	Smt.M.ShanthiHam, Lecturer in English	Institutional culture ethos, etiquette and manners and value system
11	21.08.2023	Sri.P.Ch.Venkateswara Rao, Lecturer in History	Introduction and importance of subject V courses of study selected by the students including 17 Life Skills and Skill Development courses.
12	22.08.2023	Sri P.Dhilleswara Rao, Lecturer in Physics	Awareness about the institutional mechanism that exists regarding RRC, Games and Sports, Swachh Bharat Abhiyaan and other initiatives and best practices by department and college
13	23.08.2023	Dr.P.Trinadha Rao, Lecturer in Computer Science	E-learning resources, application of ICT, Apps
14	24.08.2023	Smt.P.Srividya, Lecturer in Chemistry	Connect with the community, the world of work and global society.
15	25.08.2023	Dr.G.Ravi Kumar, Lecturer in Telugu	Life Skills including effective communication, decision-making, problem-solving
16	26.08.2023	Sri.S.Parameswara Rao, Lecturer in Botany	.Community Service Project, Internships, CIA, CCE LMS, certificate courses, online courses, NAAC accreditation, Feedback mechanism etc.,
17	28.08.2023	Smt. K.Krishna Veni, Lecturer in Commerce	Meaning, purpose and relevance of higher education in realizing the purpose of life
18	29.08.2023	Dr.P.Annaji Rao, Lecturer in Economics	Creative thinking, interpersonal skills, self-awareness, empathy, coping with stress etc.,
19	30.08.2023	Smt.A.Pavitra, Lecturer in Mathematics	Available internal and external sources (curricular, co-curricular and extracurricular) for all-round and holistic development
20	31.08.2023	Smt.P.Srividya, Lecturer in Chemistry	Opportunities available for Education (degree and after degree), employment and Entrepreneurship.
21	01.09.2023	Sri P.Dhilleswara Rao, Lecturer in Physics	Sports, culture, creativity, counselling, and welfare activities pursued by the institution

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## **Report on Student Induction Program 2023-2024**

An Induction programme was conducted for the newly admitted first year students from 08.08.23 to 01.9.2023. The Institution has 4 major programs which are as follows:

B.A Economics

B.Sc chemistry

B.com Computer Applications

B.Sc Mathematics

This Student Induction program aims at acclimatizing the new students to the college environment, introducing them to its vision, mission, and core values, academic structure and co-curricular opportunities to ensure that they start their academic journey well informed and prepared for this transition phase.

The Induction program was spread Over 21 days with various sessions addressing academic, co-curricular and personal development aspects. On the first day of the program an inaugural address was made by the Principal welcoming the new batch of students and highlighted about the importance of the vision and mission of the institution, the significance of education with holistic development. She also informed the first year students about the key Apps provided by the Commissioner of Collegiate Education to facilitate the students to pay fee, access information and services. She said as we are living in the digital age these Apps help the student community in staying up-to-date with important academic and administrative notifications. She explained the importance of F-Map

Which simplifies the fee payments, the FRS App where the students attendance is recorded in real time. The e-CEGram through which the students raise their grievance directly to the concerned authorities and track the status of their complaints until resolved. I-Map is another App through which internship monitored, LMS App to access study materials and video lesions on their curriculum from the comfort of their mobile phones, CEJP portal in which the students can register their details and upload necessary documents for the employers to access the data base to give job opportunities available in various industries. At the end of her speech she encouraged the students to make the most of these digital resources.

Then a guided tour of the campus was conducted to familiarize the students with key facilities such as the Library, laboratories, sports facilities, gym-room, canteen, skill hub and the play ground. From the second day onwards faculty members from each department

introduce students to the academic structure, course content and evaluation methods and also explaining the expectations we have from the students in terms of attendance, discipline and active participation in class during this period they were also introduced to NCC,NSS and different clubs in the college and also to encourage them to participate in extracurricular activities like sports, cultural and social service clubs which play an important role in their personality development.

The feedback from the students regarding the induction program was overwhelmingly positive. On the last day of the program the students were given refreshments and there was an informal interaction among students and faculty. The program ended successfully fulfilling its objective of helping the students with a smooth transition in to the degree college life.



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## DEPARTMENT OF ECONOMICS







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## DEPARTMENT OF POLITICAL SCIENCE





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## DEPARTMENT OF HISTORY







# GOVERNMENT DEGREE COLLEGE

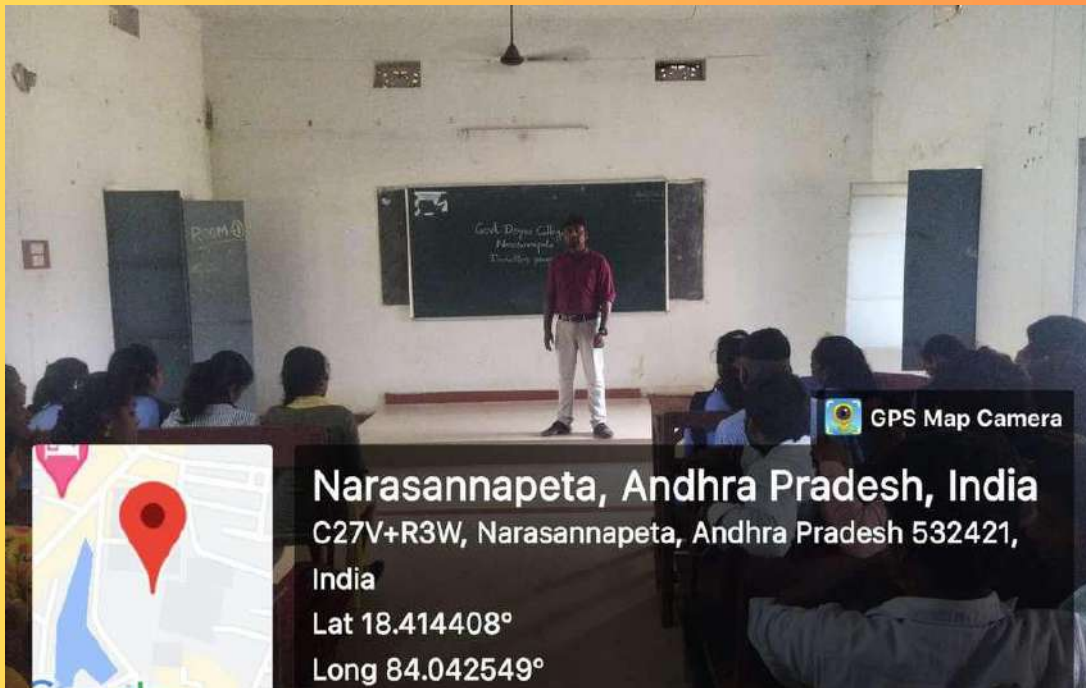
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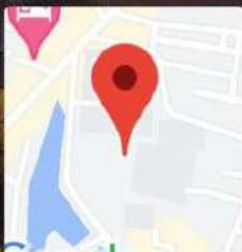
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## DEPARTMENT OF ENGLISH



GPS Map Camera



Narasannapeta, Andhra Pradesh, India

C27V+R3W, Narasannapeta, Andhra Pradesh 532421,

India

Lat 18.414408°

Long 84.042549°





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**DEPARTMENT OF COMPUTER SCIENCE**



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## DEPARTMENT OF CHEMISTRY







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## WOMEN EMPOWERMENT CELL







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## RED RIBBON CLUB





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## CAREER GUIDANCE







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## SPORTS AND GAMES







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**NCC**







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**NSS UNIT I & II**





**PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION**  
**AP:: MANGALAGIRI**  
**Present: Dr Pola Bhaskar, I.A.S.**

**CCE/Acad. Cell/ SIP Guidelines/AC-13/2023**

**Dated: 08.08.2023**

**Sub:** Collegiate Education – Conduct of Student Induction Programme in GDCs –  
Guidelines to be followed from the 2023-24 academic year- Reg.

**Ref:** 1. Guidelines issued by UGC on Deeksharambh

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In line with UGC guidelines vide reference 1<sup>st</sup> cited and as per the deliberations with Principals during the review meetings vide reference 2<sup>nd</sup> cited, it is proposed to take up Student Induction Programme (SIP) in Government Degree colleges to help newly joined students to adjust and feel comfortable in the new environment in the colleges, to teach the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration.

During the Induction programme as per the convenience and feasibility of the colleges familiarize the students with the department, academic initiatives, facilities available at the college, co-curricular and extracurricular activities in the college, lectures by eminent people, Visits to the local area etc., The following Standard Operating Procedure (SOP) shall be followed for Student Induction Programme in all Government Degree Colleges in the state duly following the Guidelines given by UGC vide reference No 1<sup>st</sup> cited:

**Guidelines for Student Induction Programme (SIP)**

**1. Duration**

- Student Induction Programme (SIP) shall be implemented in all the Government Degree colleges for the students admitted in the first year of the academic year 2023-24 for 21 days from the date of commencement of class work from 08.08.2023
- Every day from 3.00 to 5.00 pm

**2. Objectives**

- To instil the ideas, practices and spirit of the college and its unique features in the students.
- To cover the students' Socializing, Associating, Governing and Experiencing (SAGE) aspects.
- To help newly admitted students adjust and feel comfortable in the new environment of the college.
- To enable the students to understand and have better relationships with the faculty members for setting the walking at a comfortably fast pace of fruitful teaching-learning experiences.
- Through a well-structured Mentor Mentee network create a comfortable environment for newly admitted students to approach faculty mentors when they face any academic, financial or psychological problems.
- To stimulate social integration of students among themselves and with faculty.

**3. Induction Policy and Preparations before Induction**

Induction should be a well-planned process of introducing new students to higher education, and the institutional culture. Before it is conducted, it is essential to plan all the activities in advance. The following preparations are recommended:

- It is mandatory to implement Induction program for all newly admitted students in UG programmes in all Government Degree Colleges in the state
- Constitute Student Induction Program committee with the Principal, Heads of the departments, Senior faculty members, SIP coordinator, SIP department in-charges, staff members, both teaching and non-teaching and student members
- Induction Committee of the institution decide about the detailed Programme depending upon the type of institution, Programmes offered, levels of Programmes, the number of teachers and students, location, etc. without disturbing the class work of other students



- Set objectives for Induction Programme, make induction a team effort, Prepare a well-structured Induction Programme and Provide a timetable of events
- Allocate all admitted students to all faculty to mentor and continue this mentorship for all activities, ward system, and attendance, including CSP and Internship
- Induction should be given wider publicity through website and media
- Conducting a half-day workshop for partners on how to conduct induction.
- Orientation Programme for faculty to be conducted for mentoring students and imparting holistic action and a larger vision of life.
- Prepare a detailed day-wise schedule of activities to be conducted and identify in-charge lecturers for each activity
- A hyperlink on the Induction of new students may be created on the website of the college having information about the induction, a detailed schedule, provision for daily reporting, feedback, etc.
- Conduct competitions to unleash the potential of the students and to understand their capabilities
- Encourage all students to participate in SIP without fail
- Conduct parents meeting and share the information booklet prepared by CCE on Student Support Services to students and parents and explain all initiatives to the students and see that these are best utilized by them
- Newly admitted 1<sup>st</sup> year students to be divided into small groups for the conduct of different activities combining all streams of students and group-wise depending on the activities planned
- Lectures/talks in the SIP should be not more than 20% and involve 80% of the students in student-centric activities
- Conduct bridge courses in the English language for those students who need support to understand Degree courses in English medium if they studied Intermediate in Telugu medium and other required training for students from vocational courses and orientation to all students
- Conduct a small assessment after SIP and issue a certificate to new students be informed that the Induction is a mandatory non-credit course for which a certificate will be issued by the institution
- Involve all stakeholders in the area to make the students realize life's goals and utilize the opportunities in the colleges to achieve them
- Mentor groups to meet once a week and continue meeting till the end of the semester.
- Organize field visits for social sensitization during the semester, for example to a village, hospital, orphanage, etc.
- Organize a visit to a monument or landmark for the purpose of bonding as well as awareness about the history of the city.
- Make induction student-centric, and respond to diversity Incorporate Icebreaking Activities
- Reduce Lectures and provide opportunities for group events
- Include Creative & Performing Arts and Literary Activities Alumni / Industry expert interaction
- Use senior student buddies
- Give attention to stimulating early social integration of students amongst themselves and with teachers
- Evaluate induction regularly – collect feedback
- Document all activities and submit a detailed report on the conduct of SIP to the concerned in-charge Academic Officer

#### **4. Partners to be included in the Induction Programme**

1. Newly admitted students
2. Selected senior students
3. Staff – Teaching and Non-Teaching
4. Alumni
5. Parents
6. Distinguished people in the area
7. Local Govt. Employees from different organizations
8. Any other who can guide students



## 5. Broader Areas to be covered

- Institutional rules, regulations, norms, academic and administrative structure, and learning resources.
- Institutional culture ethos, etiquette and manners and value system.
- Available internal and external sources (curricular, co-curricular and extracurricular) for all-round and holistic development.
- Meaning, purpose and relevance of higher education in realizing the purpose of life.
- Opportunities available for Education (degree and after degree), employment and Entrepreneurship.
- New Education Policy, Revised degree curriculum, Academic initiatives, Community Service Project, Internships, CIA, CCE-LMS, certificate courses, online courses, NAAC accreditation, Feedback mechanism etc.,
- Introduction and importance of subjects/courses of study selected by the students including 17 Life Skills and Skill Development courses
- E-learning resources, application of ICT, Apps
- Connect with the community, the world of work and global society.
- Self-empowerment, motivation, teamwork and leadership development
- Life Skills including effective communication, decision-making, problem-solving, creative thinking, interpersonal skills, self-awareness, empathy, coping with stress etc.,
- Activities to build and strengthen the bond with faculty and mentoring.
- Sports, culture, creativity, counselling, and welfare activities pursued by the institution.
- Awareness about the institutional mechanism that exists regarding anti-ragging, Inclusive Centre, NSS, NCC, WEC, RRC, Games and Sports, Swachh Bharat Abhiyaan and other initiatives and best practices by department and college
- Health/ Hygiene/ clean and green/eco-friendly initiatives, yoga, etc.

## 6. Student Responsibilities

All students have a responsibility to

- Treat all members of the college community with respect.
- Represent the college as responsible ambassadors through their good conduct on and outside the campus.
- Ensure their actions have a positive impact on the College, the locals and the community.
- Assimilate with college culture.
- Pursue academic and professional studies diligently, honestly and responsibly.
- Engage with the college initiatives to promote the well-being of mankind.
- Comply with the Colleges policies and procedures.
- Seek appropriate support and guidance by asking for help when it is needed
- Be well informed about their responsibilities and rights as a student.
- Work collaboratively with the college to shape their experience.

As the first-year admissions are started all the Principals of GDCs shall bestow their attention and implement Student Induction Programme (SIP) as per the schedule without fail. The RJDCEs are requested to monitor the implementation of SIP and NRC Principals are requested to coordinate with GDCs mapped to your college and extend necessary support.

Sd/- POLA BHASKAR I.A.S  
Commissioner of Collegiate Education

To  
RJDCEs of Rajahmundry, Guntur and Kadapa.  
The Principals of all Govt. Degree Colleges

// ATTESTED//

  
Academic Guidance Officer